

**RIVERSIDE TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING**  
**June 15, 2017**

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, June 15, 2017 at 7:00 p.m., in the Elementary Cafeteria.

Present were: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, and J. Lennon and R. Ehrich

Absent was: R. Bienkowski, R. Gonteski, and D. Potts

Mrs. Graf led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 11, 2017 and posted at the Riverside Town Hall.

**CORRESPONDENCE**

NJSBA – School Board Notes dated May 26, 2017  
Letter from Kathleen Butler dated May 17, 2017  
Letter from Kathryn Tursi dated May 17, 2017  
Letter from Jonathan Gazaway dated May 17, 2017  
Letter from Mariam Ghobrial dated May 23, 2017  
Letter from Debra Moncrief dated May 31, 2017  
Letter from Carla Mead dated June 6, 2017  
Letter from Eleanor Ruehmling dated June 13, 2017  
E-Mail from MaryEllen Guzdek dated May 31, 2017

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**STUDENT GOVERNMENT**

Jada Karp reported that on May 15, 2017, Katie Wallace completed her NHS service project by delivering the shoes from her drive to the Voorhees Animal Shelter. Katie organized the drive to help raise money for the animals. On May 20, 2017, Lexie Conard completed her NHS service project at the annual Autism Speaks walk in Mt. Laurel. Lexie and the members of the NHS worked the kid's games at the walk and raised over \$200 for the foundation. One May 24, 2017, the members of Student Council attended the annual Spring Awards Ceremony at Six Flags. The RHS Council was awarded the Community Smile Award for service hours and the \$1000 State Charity Award for our donation. On June 3, 2017, the RHS Relay for Life Team attended relay at Delran High School. The team consisted of 15 students, two alumni and Mrs. Hunter. They raised over \$1200 for the American Cancer Society and had a great day at the relay. Finals are in full swing, graduation is Tuesday evening and Student Government would like to wish everyone a safe and enjoyable summer with their friends and family.

**GOOD NEWS**

Mrs. Milch reported the following Teachers of the Year: Nancy Lopes Bivona, RES--2001 RHS Graduate; Kim Kirkpatrick, RMS; Jennifer Asay Hunter, RHS--1998 RHS Graduate. They were recently honored at the Burlington County Teacher and Educational Services Professional of the Year celebration.

**GOOD NEWS continued**

Also honored that day were: Beth Sinkleris Hemmons, a 2000 RHS graduate and a teacher at the Roebing School; Amy Molinari Sullivan, a 1992 graduate and a teacher in the Burlington Township Schools. Ben Stellwag, 1996 RHS graduate, and honored as the support person in the Westampton School District. Riverside Board of Education Vice-President Deborah Graf was one of 10 teachers in the region, honored by the Phillies on May 5th. After hundreds of teachers were nominated, she was selected. Mrs. Graf is a teacher at St. Paul School in Burlington.

**STUDENTS OF THE MONTH**

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

**Elementary-** Sarah Dill, 3rd grade; Adriana Luciano, 4th grade; Cristopher De La Roca, 5th grade

**Middle School-** Emily McConahay, 6th grade, Ethan Cottle, 7th grade; Timothy Schneider(not present), 8th grade

**High School-** Cole Cerchiaro, 9th grade; Justin Schulin, 10th grade; Jada Karp, 11th grade; Tsagan-Zul Kutinow, 12th grade.

**SUPERINTENDENT'S REPORT**

Ms. Ehrich gave the Final Report of Progress Toward District Goals:

**Goal #1: In the 2016-17 school year the Board of Education will hire a part-time Curriculum Coordinator. She will facilitate updating our curriculum and through meaningful sustained professional development, assist teachers in applying and implementing the NJ Learning Standards within daily instruction.**

In the current school year we approved the following curriculum: Social Studies PK-5, Social Studies 6-8, US History II, and Math K-5. Tonight we are approving ELA K-5 and Science K-8 curriculum.

We continue our work on Math 6-8, Algebra I, II and Geometry.

This is a tremendous amount of curriculum writing/rewriting in a single school year. I thank Dr. Szymanski for her leadership in this endeavor as well as the administrative team and our teachers for their hard work in supporting completion of this goal.

**Goal #2: Through the middle school Climate committee we will seek to improve middle school attendance and tardy numbers. We will reduce both absences and tardiness by 5% over 2015-16 final numbers respectively. Absences: 2,769, goal <2,630 and Tardy: 2,245, goal < 2,132.**

Two families were remanded to an appearance before Judge McInerney in March and April. A third appearance for both families is scheduled for the end of the month. The middle school administration attended court ordered mediation with five parents and their children in the month of April. The final data reflects accomplishing our goal of reducing absences and tardiness to school. Absences were reduced by 5.8% (2,769 to 2,609) and reduced lateness to school by 41% (2,245 to 1,324). Thank you to Mr. Mongon, his middle school staff, our students and parents for a job well done.

**Goal #3: By June 2017 the BOE will approve eight (8) updated job descriptions.**

This goal has been met per our April update

The meeting was opened to the public. No one spoke at this time.

**APPROVAL OF MINUTES**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on May 11, 2017.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**APPROVAL OF FINANCIAL REPORTS**

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (April 30, 2017), the Treasurer's Report (April 30, 2017), the Cafeteria Financial Report (April 30, 2017), the Student Activity Financial Report (April 30, 2017), Athletic Council (April 30, 2017) and the Budget Status Report (April 30, 2017), as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**APPROVAL OF BILLS**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of June, 2017 bills for the Board of Education and the Cafeteria as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**BUSINESS & FINANCIAL**

**Transfers**

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-219-610-04	11-213-100-610-08	\$ 28.00
11-000-213-105-00	11-000-213-1041-00	\$375.00

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Fire Drill and Security Report**

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the May, 2017 Fire Drill Report, submitted by Kurt Andress, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Educational Services Agreement**

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the agreement between the Riverside Township Board of Education and the Educational Services Unit for the **2017-18** school year for Professional Services as needed, per attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**NJSIAA & BCSL Memberships**

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the high school's enrollment in the NJSIAA with annual dues to be \$2,150 and the BCSL with annual dues to be \$700.00 and agrees to be governed by the Rules and Regulations of the NJSIAA and the BCSL on all approved scheduled contests for the **2017-2018** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Football Physician Agreement**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the attached agreement for professional services with Cooper Health System (Cooper Bone and Joint Institute) to provide physician coverage for home football games for the **2017-2018** school year at a rate of \$200 per game.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Petty Cash**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby authorizes the Board Secretary to issue the following petty cash fund check on July 1, 2017:

Board Office \$250.00

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Source4Teachers**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the addendum with Source4Teachers to provide classroom substitute services for the **2017-18** school year as per attached contract.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Technology Support**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves WebsitesMadeEZ to provide technology technical support of the Riverside Township computer network, for the **2017-18** school year, for an average of 2.5 hours per week at the rate of \$80 per hour.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Transportation Jointures**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves **2017-18** county wide transportation agreements for Special Education summer and winter routes and Public, Non-Public and Vocational routes, as per attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**End of Year Closeout**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby authorizes the Business Administrator to make necessary transfers on June 30, 2017 to avoid negative balances and authorizes payment of a second set of bills on June 30, 2017 to be ratified at the July meeting.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Delanco Tuition**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves Tuition Contract Agreements with Delanco School District for the **2017-18** academic year at a per pupil cost for High School students of \$14,000, Preschool students of \$10,440 and Multiply Disabled students of \$19,500.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Delanco CST**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby agrees to provide Child Study Team Services for the **2017-18** school year for the Delanco School District and that Delanco will be billed based upon the percentage of their students in the total enrollment pool in grades Pre-K through 12 for Riverside and Pre-K through 8 for Delanco.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Educational Data Services**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves Educational Data Services as the group purchasing agency for school supplies for the **2017-18** school year at the rate of \$4,500.00.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Educational Consortium for Telecommunications**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves Educational Consortium for Telecommunications Savings to seek discounts and savings on eligible services through E-rate applications at a fee of 15 percent of the district's total savings on Category I applications and 7.5% on Category II applications for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Solicitor**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Capehart Scatchard as Solicitor for the **2017-18** school year at the rate of \$170.00 per hour.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**School Doctor**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Dr. Jonathan Wiseman as School Doctor for the **2017-18** school year at the rate of \$9,000.00 per year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Architect of Record**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Garrison Architects as the architect of record for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**PACO/Purchasing Agent**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby reappoints Jodi Lennon as the designated Public Agency Compliance Officer and the Qualified Purchasing Agent for the district for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Board Secretary**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby reappoints Jodi Lennon as Board Secretary for the **2017-18** school year. Further resolved that the Riverside Township Board of Education appoint Robin A. Ehrich as Alternate Board Secretary for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Custodian of Records**

On the motion by Mr. D 'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Jodi Lennon as Custodian for Financial and Governmental records and Robin A. Ehrich as Custodian for Student and Personnel records.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Coordinator of Homeless**

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Patricia Swenson as Coordinator of Homeless Students for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**504 Compliance Officer**

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Patricia Swenson as the 504 Compliance Officer as required by N.J.A.C. 6:4-1.3 for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Affirmative Action & Title IX Officer**

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Michael Mongon as Affirmative Action & Title IX Officer for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Asbestos Management/IAQ/IPM Officer**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Robert Karmade as the designated person for the Asbestos Management Officer under the Asbestos Hazard Emergency Response Act (AHERA) rules; the Indoor Air Quality designee, as per N.J.A.C. 12:1000-13; and the Integrated Pest Management Coordinator for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Hazard Communication Program**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Robert Karmade as the Right-to-Know Officer for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Pupil Records**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves that the school administration be authorized to compile data regarding individual pupils in pupil records:

1. Observations and ratings of individual pupils by professional staff members acting within their sphere of competency.
2. Information obtained from professionally acceptable standard instruments of measurement such as: interest inventories, achievement tests, standardized intelligence tests, etc.
3. Verified reports of seriously bad behavior or recurrent seriously bad behavior patterns of a serious nature.

Further Resolved that the Riverside Township Board of Education hereby approves the release of directory information about students to the public (directory information is name, address, and telephone number). No other record may be accumulated unless the Board has authorized the collection of such facts.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Designee to Authorize Line Item Changes**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves Jodi Lennon, Board Secretary/Business Administrator, as the designated individual to authorize line item changes between Board meetings.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**State Contract Vendor**

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the procurement of Goods and Services through State Agencies for items on State Contract for the **2017-2018** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried



**Superintendent’s Signature**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the signature of Robin A. Ehrich, for State and Federal Projects.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**School Resource Officer Agreement**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the agreement between the Riverside Board of Education and the Riverside Township Police to provide the services of one police officer for the **2017-2018** school year to be assigned to the School District to be stationed at the High School and Middle School as “School Resource Officer” (SRO) as attached.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Chemical Hygiene Officer**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints Margaret Garvin as the Chemical Hygiene Officer for the **2017-2018** school year.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Insurance Broker of Record**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby appoints The Lance Group Employee Benefit Specialists as insurance broker of record for the **2017-2018** school year.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Anticipated Contracts**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the attached lists of **2017-18** anticipated contracts that the board intends to renew, award or permit to expire as per P.L. 2015, Chapter 47.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Travel and Related Expenses**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the attached resolution to establish the maximum travel expense for the district.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**BCIP-JIF Surplus Resolution**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the attached Resolution and directs the Burlington County Insurance Pool Joint Insurance Fund to apply the surplus distribution of \$31,902 as follows: \$4,961 to the Board's next **2017-18** premium and \$26,941 to the Board's share of the Aggregate Excess Loss Contingency Fund.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Curriculum/Textbooks & Materials/Policies & Programs**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby readopts all curriculum within the Riverside Township School District in accordance with N.J.A.C. 6:8-3.1, all of which is in alignment with the NJSLs and the State Common Core Standards; textbooks and materials used at each grade level and course, as required by code; and the existing School Policies and School Programs for the **2017-18** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Inter local Service Agreement with Cinnaminson**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby enters into an Interlocal Service Agreement with Cinnaminson to provide transportation services for the **2017-18** school year as per the attached agreement.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Settlement Agreement**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the K.B. o/b/o K.B. v. Riverside Township Board of Education Settlement Agreement and General Release.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Tuition Agreement**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the request from Michelle Marker for her daughter to attend Kindergarten in the Riverside Township School District for the **2017-2018** academic year at pupil rate of \$5,220.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**PERSONNEL**

**Staff Development**

On the motion by Mr. Holak, seconded by Mr. D 'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2016-2017 and 2017-2018 school years as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Resignation**

On the motion by Mr. Holak, seconded by Mr. D 'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation from **Mariam Ghobrial** as ES 3<sup>rd</sup> Grade Teacher, effective July 1, 2017.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Resignation**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation for the purpose of retirement, from **Kathryn Tursi** as ES Instructional Ambulatory Aide, effective September 30, 2017.

Mr. D 'Agostino thanked Mrs. Tursi for her service and wished her well in retirement.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Termination & Rescission**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby terminates **Keith Downs** as JROTC Instructor effective May 24, 2017, rescinds his teaching contract and co-curricular appointments as Drill Raider Challenge and JROTC Summer Camp Advisor, for the **2017-2018** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Elementary Summer School & Extended School Year Substitute Teacher/Aide**

On the motion by Mrs. Graf, seconded by Mr. D 'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following as substitute teacher and aide for Elementary Summer School & Extended School Year as needed.

**Substitute**  
**Michelle Santos**

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**New Employees**

On the motion by Mr. D’Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for the **2017-2018** school year, as recommended by the Superintendent.

1. **James Goodwin**, Middle School Social Studies Teacher at the contract salary of \$57,000 (Step 0) for the **2017-2018** school year, pending criminal history review, as recommended by the Superintendent.
2. **Michael Beirao**, HS Assistant Principal (10 Month) at the contract salary of \$89,000 for the **2017-2018** school year, pending criminal history review, as recommended by the Superintendent.
3. **Brenda McLaverty**, Administrative Secretary-11 Month at the contract salary of \$41,231 (Step 0), effective August 1, 2017 and rescinds the contract as ES Instructional Ambulatory Aide for the **2017-18** school year, as recommended by the Superintendent.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Salary Adjustments**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustments for the JROTC instructors for the 2016-17 school year to reflect the MIP as follows:

<u><b>Names</b></u>	<u><b>From</b></u>	<u><b>To</b></u>
<b>Keith Downs</b>	\$70,531.08	\$71,817.48 (prorated through 5/23/17)
<b>Andrew Lyons</b>	\$83,005.20	\$85,054.56

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Salary Adjustments**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff salary adjustments for the **2017-18** school year, as follows:

<u><b>Names</b></u>	<u><b>From</b></u>	<u><b>To</b></u>
<b>Emily Nicola</b> , HS English	\$60,200(Step 4 BA)	\$61,200 (Step 4 BA+15)
<b>Gail Glaberman</b> , MS/HS Business	\$58,100(Step 1 BA)	\$59,100 (Step 1 BA+15)

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
 Nay: 0  
 Carried

**Summer Coach**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following summer coach for the **2017-2018** school year at the contract salary listed.

<u><b>Position</b></u>	<u><b>Name</b></u>	<u><b>Salary</b></u>
Weightlifting Coach	<b>Dominic Cesare</b>	\$1,333

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Winter Coaches**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coaches for the **2017-2018** school year at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Boys Basketball Head Coach	<b>Carmine Cesare</b>	\$7,783
Boys Basketball Asst. Coach	<b>William Jackamonis</b>	5,711
Boys Basketball Asst. Coach (freshman)	<b>Christopher McManus</b>	5,711
Girls Basketball Head Coach	<b>Scott Atkinson</b>	7,783
Girls Basketball Asst. Coach	<b>Crystal Barbour</b>	5,711
Girls Basketball MS Coach	<b>Nicole Potts</b>	4,314
Cheerleading Head Coach Varsity	<b>Cheryl Hansberry</b>	3,900
Weightlifting Coach-Winter	<b>Gregory Mongon</b>	1,333
Wrestling Head Coach	<b>Kevin Landolt</b>	7,783
Wrestling Asst. Coach	<b>Matthew Abrams</b>	5,711
Wrestling MS Coach	<b>Robert VanSciver</b>	4,314

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, S. Parker, and M. Pinho  
Abstain: J. Mongon  
Nay: 0  
Carried

**Co-Curricular Position**

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following co-curricular position for the **2017-2018** school year at the contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Color Guard	<b>Haley Melvin</b>	\$2,382

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Leave Requests**

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests for the employees listed below for the periods indicated:

<u>Employees</u>	<u>Position</u>	<u>Dates</u>
<b>Crystal Barbour</b>	HS/MS Physical Education Teacher	May 23, 2017
<b>Jill Murray</b>	MS Science Teacher	May 25 ½ & May 26, 2017
<b>Carla Mead</b>	HS Clerk	September 11–November 3, 2017

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Sick Day Payout**

On the motion by Mr. D ‘Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of sick days per the request from **Kathleen Butler** at the rate of \$21.50 per day for actual remaining sick days.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Sick Day Payout**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of sick days per the request from **Debra Moncrief** at the rate of \$21.50 per day for actual remaining sick days.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Graduate Intenship**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves an internship for **Jeffrey Bilinsky** in the High School Guidance Department, as part of his Wilmington University Master’s program requirement of 350 hours of high school counseling practicum between the dates of September 5, 2017- December 22, 2017.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Volunteers**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the **2017-2018** school year.

<u>Name</u>	<u>Position</u>
<b>Charles Kasowski</b>	Football
<b>Donald Jack</b>	Football
<b>Thomas Cislo</b>	Girls Soccer
<b>Erin DiMiero</b>	Field Hockey

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Salary Adjustment**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **David Ahrens**, Maintenance Worker, from \$52,086 to \$52,986, to reflect the Black Seal License for the 2017-2018 school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**POLICY**

**First Reading**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the attached list of new and revised policies and regulations as presented.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**STUDENTS**

**Out of District Placement**

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following student placement for the 2016-2017 school year:

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
191020	Archway School	\$35,856.00

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Extended School Year Out of District Placements**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the Extended School Year Program, as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Home Instruction**

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2016-2017 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
221021	05/25/17	06/20/17

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Student Handbooks**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the Student Handbooks for the Middle & High Schools for the **2017-18** school year, as submitted.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, J. Mongon, S. Parker, and M. Pinho  
Nay: T. McElroy  
Carried

**Equipment Distribution & Football Camps**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the distribution and use of football helmets and shoulder pads for summer workouts and camps. Riverside Mini-Camp #1 (Helmets Only) June 21 and June 22, 2017; Little Green Football Camp July 11-July13, 2017. Shoulder pads will be distributed and used for team camps and practices over the summer, dates TBD.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Fundraisers**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the **2017-2018** school year, as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Field Trips**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trip for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**HIB**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for May 2017, as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**PROGRAM**

**Curriculum**

On the motion by Mrs. Graf, seconded by Dr. Parker, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the English Language Arts K-5 and Science K-8 Curriculum, aligned to the New Jersey Student Learning Standards as presented.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, J. Mongon, S. Parker, and M. Pinho  
Nay: T. McElroy  
Carried



**Temporary Instructional Space**

On the motion by Mrs. Graf, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves submission of the renewal application for temporary instructional space in TCU's located on the corner of Grant and Paine Street Rooms 701, 702, 703 and 704 for Pre-School instruction during the **2017-2018** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Dual Use of Educational Space**

On the motion by Mrs. Graf, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves submission of the renewal application for Dual Use of Educational Space for Room 507 for two Speech Teachers sharing a room and Room 603 for BSI and Resource Room using shared space during the **2017-2018** school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**MD Class**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the request to establish a Secondary Multiple Disabilities class for the 2017-2018 school year and approves its submission to the Burlington County Office of Education.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**Bilingual/ESL Three Year Program Plan**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Bilingual/ESL Three Year Program Plan 2017-20 and its submission to the NJDOE as presented.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**FACILITIES**

**Facility Use**

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the **2016-2017** school year as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, and M. Pinho  
Nay: 0  
Carried

**COMMITTEE REPORTS**

**PERSONNEL & EMPLOYEE RELATIONS** – No Report

**FINANCE & INSURANCE** – No Report

**BUILDINGS & GROUNDS** – Mr. D’Agostino hopes to schedule a meeting before the end of the year to review projects to do over the summer months.

**ATHLETICS** – No Report

**CURRICULUM** – No Report

**SAFETY & SECURITY** – No Report

**STUDENT GOVERNMENT** – Mrs. Pinho reported that the students are working on the RAMS head this summer.

**DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS** – No Report

**DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION** – Mr. Holak reported that he attended the Delegate Assembly on May 20, 2017 and will put the report on file.

**DELANCO REPRESENTATIVE** – No Report

**Acknowledgement of Visitors**

No one spoke at this time.

**ADJOURNMENT**

On the motion by Mr.. D’Agostino, seconded by Mrs. Graf, and carried unanimously, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Jodi Lennon  
Board Secretary